



WOULDHAM PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE ANNUAL GENERAL MEETING OF THE **PARISH COUNCIL** TO BE HELD ON **TUESDAY 4TH MAY, AT 7.00PM** AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

This will be via Zoom, here is the link:

AGENDA – ANNUAL COUNCIL MEETING

- 1. To receive apologies for absence**
- 2. To receive Chairman's annual report for 2020/21 (website)**
- 3. Election of Chairman for 2021/22**
- 4. Election of Vice Chairman 2021/22**
- 5. Signing of Declaration of Acceptance of Office by Chairman, Vice Chairman and Councillors.**
- 6. To appoint membership for Committees/Groups:**
 - 6.1 Planning committee appoint 4 Councillors**
 - 6.2 Village Hall Committee – appoint 3 Councillors**
 - 6.3 Finance committee x 3**
 - 6.4 Highways Committee x 4**
- 7. To appoint Councillors to the following responsibilities**
 - 7.1 Neighbourhood Watch**
 - 7.2 Allotments Association – PC contact**
 - 7.3 Flooding/emergency planning**
 - 7.4 Footpaths/ Litter/bins**
 - 7.5 Parish Website**
 - 7.6 CCTV**
 - 7.7 Recreation Ground and Insurance Risk Assessment check**
 - 7.8 Litter bins**
 - 7.9 Life buoy check**
 - 7.10 Wouldham Common**
 - 7.11 Wouldham School governor**

7.12 Attendance at KALC/PPP meetings

7.13 Highways and verges

7.14 Street Lighting

7.15 Grant application

8. Wouldham Parish Council Bank Accounts

To agree signatories; Nat West Current Account

Nationwide Savings Account

To Agree future full council meeting dates (website)

AGENDA – MAY MONTHLY MEETING FOR WOULDHAM PARISH COUNCIL

1. Apologies for Absence

2. Approval of the Minutes Monthly Meeting held on April 6th 2021 and April 27th 2021

3. Matters arising from the Minutes

4. To receive Declarations of Interest

5. External Reports

5.1 To receive report from Borough Councillors and questions from the Council.

5.2 To receive report from County Councillor and questions from the Council

5.3 To receive monthly crime and incidents report and questions from the Council

Waterman Way On Monday 12th of April around 7:00pm. Somebody smashed a window of a residential property.

Crime Report No. 46/63132/21

Worrall Drive: On Friday 23rd of April around 5:10pm. Somebody stole used cooking oil from a school. They were seen in a silver Ford Transit Connect. The police have the registration and are continuing their enquiries.

Crime Report No. 46/68327/21

5.4 To receive report from Neighbourhood Watch and questions from the Council

5.5 To receive a report from the Community Warden

6. Planning

6.1 Planning applications considered and commented upon by the Planning Committee:

TM/21/00748 Boulton View loft conversion

TM/21/01050/FL Heron Place extension

6.2 Planning consents issued:

6.3 Planning applications refused:

6.4 Other Planning Issues:

2 enforcement cases of works to form new building in back garden

Building on the allotment site

7. Members of the Public (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson)

8. Highways & Verges

9. Street Lighting

10. Footpaths/PROW

11. Allotments

12. Peters Village

12.1 20mph consultation, request for other streets? (website)

13. Wouldham Common

14. Village Hall

15. Recreation Ground

15.1 Access via the Tramway and more car park space in the Rec.

16. General Village business

16.1 To discuss and approve items for the Community News

17. Administrative and Finance Matters

17.1 Approval of Accounts for payment: Parish Council

17.2 To agree to transfer the balance from current account to building society

18. Correspondence Received

Ministry of Housing, Communities and Local Gov. 21/4/21 (website)
(Via Tracey Crouch regarding Estate Service Charges)

19. Date of Next Meeting

June 1st 2021

20. Questions from Councillors, Chairperson and Clerk/Future Agenda Items

**Nicky Grimes
Clerk Wouldham Parish Council**

